

REQUEST FOR QUOTATION (RFQ)
 Negotiated Procurement-Small Value Procurement

TOTAL ABC
 RFQ No.

PHP 400,000.00
 2023-06-130

May 16, 2023
 (DATE)

Sir/Madam:

Please quote your lowest government price on the articles below in the space indicated. Please return your quotation in a sealed envelope to the undersigned on or before the closing date and time. You may send it manually at Management Services Division, Civil Service Commission Regional Office No. 1, Quezon Avenue, Sevilla, City of San Fernando, La Union 2500 or email it to procurement.msdcscro1@gmail.com or through facsimile at fax no. (072) 700 - 5626.

DEADLINE OF SUBMISSION OF QUOTATION:

June 22, 2023


 Dir. CARMELIA M. RILLERA
 RAO Chairperson

QTY	UNIT	ARTICLE/DESCRIPTION	UNIT PRICE	TOTAL PRICE
		For EPFO and WPFO		
2	unit	Paper Shredding Machine		
		Specifications:		
		Feed Width: 390mm-450mm		
		Cutting Type/Style: Strip-cut, particle cur or cross cut		
		Shred Capacity: 80 GSM - 50-70 sheets		
		Cutting Size: 4.5mm to 6mm		
		Waste Bin Capacity: 170-200 Liters		
		Shred Speed: 4m-5m per minute		
		Can cut paper, cards, staple wires, paper clips, CD/DVD, floppy disk		
		Additional Specifications:		
		Parts Warranty: 6 months to 1 year		
		On-call Service when needed		
		Instruction:		
		Submit proposal with picture and detailed specifications		
		Important Notes:		
		Delivery Terms: 30 Calendar Days from Receipt of Purchase Order		
		Payment Terms:		
		a. Purchase Order Basis		
		b. 15 Working Days upon Completion of Delivery and from Receipt of SOA		
		c. Corresponding Taxes shall be deducted		

SUPPLIER

Date Received _____
 Signature _____
 Printed Name _____
 Contact Number _____
 Email Address _____
 TIN Number _____
 VAT / NON-VAT _____
 PhilGEPS Reg. No. _____

CANVASSER

NAME & SIGNATURE _____
 DATE _____